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20 December 1984

MEMORANDUM FOR: Deputy Director for Administration

FROM:

 Director of Information Services

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SUBJECT: OIS Weekly Report (13 - 19 December 1984)

A. PROGRESS ON ACTION ITEMS

1. Classification Review of Air Force History on Laos. In follow-up to last week's action item on this subject, Chief, Classification Review Division (CRD), and a CRD reviewer met with counterparts from the Department of State (DoS) and a representative from the Air Force History Office. Neither the DoS representatives nor CRD recommends that the manuscript be published in its present form at this time. The Air Force representative reiterated that this history be published unclassified; otherwise it would not be widely read. The DoS position is that the publication would prejudice relations with Laos; this was supported by our CRD representatives, i.e., publication at this time could cause damage to current U.S. foreign relations. After protracted discussion, all parties agreed to another review by DoS with appropriate CIA deletions incorporated, after which the entire package would be sent to the National Security Council for final approval.

2. OIA Survey. Representatives from the Information Resources Management Division (IRMD) met with the Executive Officer, Office of Imagery Analysis (OIA), and other OIA representatives to discuss IRMD draft report of OIA's information handling practices and records management program. The survey report contains eighteen recommendations to simplify or improve OIA's existing information handling and records management practices. There was an exchange of ideas for implementing the recommended changes--all of which were mutually agreed upon. The survey report will be prepared in final form, incorporating changes agreed to at the meeting, and then forwarded to the Director, OIA, for his action.

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B. SIGNIFICANT EVENTS AND ITEMS OF INTEREST

1. Assessment Review of the Book, [redacted] At the request of OGC, CRD reviewed the book entitled [redacted] to see whether the author might have violated his secrecy agreement. The manuscript--with certain deletions--was approved in 1975, but the book was not published until recently (exact date not known). A publisher's note in the book could be interpreted to mean that the originally approved manuscript had undergone changes. Upon comparing the deletions requested by the Agency with the published book's content, it appears as if the published version is basically the same as the originally approved manuscript. CRD, however, is attempting to obtain a copy of the original manuscript which was reviewed in 1975 in order to verify this assumption.

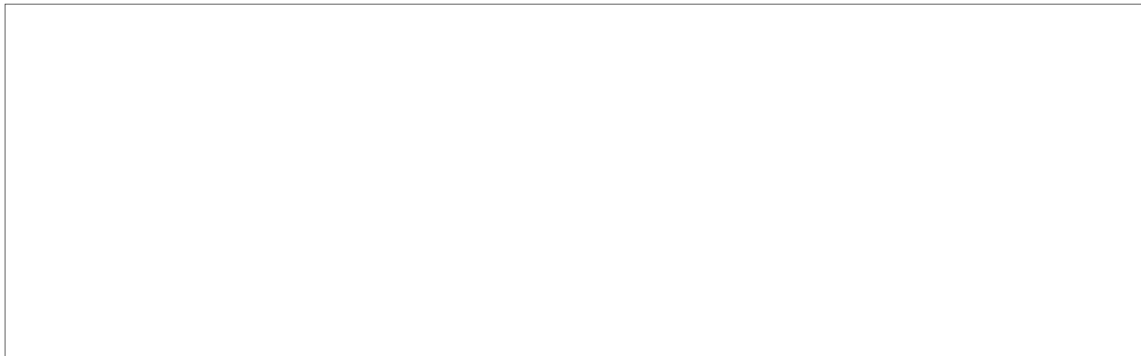
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2. ISOO Briefing. A representative from IRMD accompanied Steven Garfinkel, Director, Information Security Oversight Office (ISOO), and members of his staff to a briefing on the unauthorized disclosures reported by the Agency to the Department of Justice during the period 1 April through 30 September 1984. The briefing, which was provided at the request of the Director, ISOO, was conducted by representatives from the Office of Security and the Office of General Counsel. Mr. Garfinkel expressed an interest in the Agency's policy on document distribution and our relationship with the FBI during the investigation of these unauthorized disclosures. The briefing was well received and Mr. Garfinkel seemed satisfied with the Agency's actions.

3. Agency Records Inventory. The Annual Report of Records Holdings in the Agency is scheduled for completion 21 December. A formal report on Agency holdings is no longer required by the National Archives and Records Service (NARS), but the practice has been continued in order to determine the extent of the Agency's paper holdings and their rate of growth or decline.

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